

## SAY NATIONAL HEADQUARTERS

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Central Maryland Soccer Association directions for background screen submission

Simple steps to complete the process:

- 1. Go to <u>www.saysoccer.org</u>
- 2. Click on the "Background Check" button at top center of the SAY Soccer home page
- 3. Choose the option by clicking the button on the right side of the page "I'm a Volunteer"
- 4. Choose the option "YES" on the left hand side indicating that CMSA directed you there.
- 5. This is the application page
  - a. choose your state = Maryland, club/ CMSA registrar /registration type=coach
  - b. Follow the rest of the prompts to complete the process
  - c. CMSA will be in contact with you if there are disqualifying events on your record
- 6. After you complete the background check and receive your conformation number you will need to take that paper (E-Mail) to your registrar so that they can release your ID Card.