

Volunteer Application & Background Check

The Times Two Policy - All SAY Areas must establish and implement a policy that ensures that no less than two adults are present at any team function. Failure to implement the Times Two policy will adversely impact a SAY Area's liability insurance coverage. Team functions include, but are not limited to games, scrimmages, practices, picnics, etc. While the focus of this policy is the child, it also provides protection for the volunteers as well in the event of misunderstandings. Under no circumstances should the activity take place if only one adult is present. It is recommended that SAY Areas and Districts review their policy on car-pooling. SAY recommends that volunteers not provide transportation for non-family members. In the past this was more of an insurance issue, but now has greater implications in regards to the intent of the Times Two policy.

The **SAY Volunteer Application** is an official SAY document, to be used solely for the purpose of gathering information on ANY volunteer. For this purpose a volunteer is any individual that may have unsupervised access to children participating in a SAY sanctioned activity, for the purpose of assisting in that activity (This does not include parents observing their children during such activities.). While coaches' best fit this description, other volunteers (such as team parent, officials, board members, etc.) could be covered under this program as well. The minimum acceptable standard is for all coaches, assistant coaches and team managers **to fill out a SAY Volunteer application annually** (August 1 – July 31).

[Click here for the Volunteer Application](#)

Information identified as required must be provided by the volunteer in order for the application to be considered. The SAY Area will keep each completed application on file for at least two (2) years. At the end of each season the SAY Area is required to submit a statement, in writing, confirming that all coaches have completed the SAY Volunteer Application. This statement must be received by SAY in order for the SAY Area to qualify for voting rights at the SAY Annual General Membership Meeting.

All completed Volunteer Applications are to be turned into your assigned CMSA Registrar at the time of your team registration in order to have your paperwork processed

Do not send the completed Volunteer Application to the SAY National Office.