

CMSA - SAY AFFILIATION FOR BOYS AND GIRLS TEAMS **saysoccer.org (Revised 06/15/2011)**

Prior to registering your team with SAY, you first must be registered to play in a CMSA League.

- Coaches/managers should go to the SAY website, click on to forms, then scroll down to existing area with SAY, and click on SAY roster xls. The area box must have CMSA, and the district is the county for which you are from (Baltimore County, Harford County, etc.). Complete the SAY travel form in alphabetical order by the player's last name. Do not mark any of the new player boxes (these are for spring use only). In the team name box, put your age group also (e.g., Red Birds U-8). In the division section, do not mark any boxes. The date should have 2 digits for the month, 2 digits for the day, and 4 digits for the year (e.g., 01, 15, 1985). Type in all required information and print out three (3) copies; the coach or manager must sign all copies.
NOTE: PLAYERS CANNOT BE REGISTERED TO PLAY ON TWO SAY AFFILIATED TEAMS.
- All teams must have a carded head coach and a carded assistant coach. Both coaches must have complete the background check prior to receiving their ID cards and being allowed to coach in the league..
- After you have completed your roster, you can contact one of the registrars to get your packet containing the I.D. cards and waiver form.
- SAY fees are in addition to your league, registration and ref fees. Players are \$14.00 each and coaches are \$15.00 each. These fees are for insurance and ID cards. No other ID cards are needed to play in CMSA or affiliated tournaments.
- Take the one check (No Personal Checks Accepted) along with 3 copies of your SAY roster to the registrar. Payment must be in the form of either a certified bank check, money order or recreation council check made payable to CMSA.
- **If your program has been pre-approved to issue one check for all of the teams being registered for the season; you must verify this information with chairperson prior to, and your registrar at the time of registration.**
- Once you have filled out the ID cards, take the cards and waiver forms to your parents and players to be signed (parents should fill out the waiver forms). It is advisable that either you or your manager fill out the ID cards, and then take them to your players to sign the back of the cards. You need to inform the parents to get a picture of their child (about 1" x 1 ¼") and a copy of their child's birth certificate (if your child was previously SAY registered, their expired ID will serve as proof of age).
- After this has been collected, paper clip the player picture, birth certificate and waiver form together and take the signed roster and above documents to one of the CMSA/SAY registrars.
- After the registrar has certified your team, he/she will contact you to pick up your packet. You cannot make any changes to your SAY league roster after the 13th day of the season. Once the season has ended, and you are traveling to post season tournaments, you will be allowed to add up to 3 non SAY guest players to your roster. (See "Traveling to a Tournament" listed below).
- All SAY teams will play with their SAY roster, cards and waiver forms. No other paperwork is necessary except for your league registration paperwork. A copy of your SAY roster will be turned into the league office by your Registrar (1) week prior to the start of the season
- If your SAY team is traveling to any affiliated tournaments, you must download an application to participate in a non-SAY event from the SAY website. Fill out the event form and fax it back to SAY along with a copy of your stamped SAY roster. If this is not done, it is possible that your team's insurance will not be valid in case of an injury claim. Most tournaments will allow up to three (3) carded guest players. You can only have SAY carded added to your roster during in-season tournaments.
- If your team is TRAVELING TO A TOURNAMENT after the CMSA season has ended, and you need to pick up three (3) guest players; you will need to go back to your register so he/she can add those players to your roster and provide SAY ID cards (if the players are not already carded thru another SAY team). Roster limits of 14 and 18 still apply.

REGISTRARS

Baltimore County: Dave Augustyniak 410-574-1799 & Robin Dietzway 443-831-8074 (after 3:00 PM)

Harford County: Melodie Webster 410-292-1250 & Tracy Jacobs 410-420-0250